UPCOMING NACLI COURSES
JUL - DEC 2023

Courses for All Grassroots Leaders

Practical Mandarin (Level 1)

This course introduces learners to simple Chinese vocabulary for basic understanding of Mandarin conversations in the context of community engagement work.

CLASS DATE(S):
1 & 2 Jul 2023 (Sat & Sun)

16 & 17 Sep 2023 (Sat & Sun)

DURATION:
2 x 1 days

MODALITY:

FACE 2 FACE

Design Thinking for Creative Problem Solving   `New`

This course equips learners with knowledge and skills to apply a design thinking approach in their personal life. They will learn to adopt a human-centric approach through the Five-Step Design Thinking process; solve complex challenges creatively, re-evaluate existing practices and uncover unique insights through the lens of Design Thinking – a proven method for innovation and problem-solving.

CLASS DATE(S):
9 Jul 2023 (Sun)

21 Oct 2023 (Sat)

DURATION:
1 day

MODALITY:

FACE 2 FACE

Design Thinking and Residents' Journey Mapping

This course provides learners with an appreciation of how to remodel community initiatives for the changing social landscape. Using one of the design thinking tools Journey Mapping, they will gain insights into understanding residents' behaviours, actions and motivations across different touchpoints of a community programme. Learners will also uncover areas of needs, improvements and innovation to develop more engaging and effective programmes.

CLASS DATE(S):
16 Jul 2023 (Sun)

23 Sep 2023 (Sat)

5 Nov 2023 (Sun)

DURATION:
1 day

MODALITY:

FACE 2 FACE

Handling Negative Feedback for Best Outcomes `New`

This course equips learners with the necessary skills to handle negative feedback, keep calm and professional amidst difficult situations, and apply techniques to achieve the best outcomes.

CLASS DATE(S):

22 Jul 2023 (Sat)

7 Oct 2023 (Sat)

17 Dec 2023 (Sun)

DURATION:

1 day

MODALITY:

FACE 2 FACE

Practical Malay (Level 1)

This course introduces learners to simple Malay vocabulary for basic understanding of Malay conversations in the context of community engagement work.

CLASS DATE(S):

22 & 23 Jul 2023 (Sat & Sun)

23 & 24 Sep 2023 (Sat & Sun)

DURATION:

2 x 1 days

MODALITY:

FACE 2 FACE

Let's Talk About It : CommU&Icating Better

Communication skills are at the very heart of building strong community relations. A good communicator is one who leverages strong social interaction skills to achieve win-win outcomes. For learners who interact frequently with community partners and residents, this course enables them to examine ways to have better conversations and overcome common barriers to communication for more effective community outreach and relationship-building.

CLASS DATE(S):

29 Jul 2023 (Sat)

8 Oct 2023 (Sun)

2 Dec 2023 (Sat)

DURATION:

1 day

MODALITY:

FACE 2 FACE

Partners-in-Harmony (1): Appreciation of Cultures, Customs and Practices `New`

Singapore is a modern city-state with multi-racial, multi-cultural and multi-religion groups living in harmony. This module will enable learners to appreciate Singapore's heritage and diversity, and promote racial harmony and social cohesion.

This course will enable learners to better appreciate cross-cultural diversity, which will help to facilitate their day-to-day encounters with residents and stakeholders.

CLASS DATE(S):

30 Jul 2023 (AM) (Sun)

26 Nov 2023 (AM) (Sun)

DURATION:

0.5 day

MODALITY:

FACE 2 FACE

Emotional Intelligence – Connecting with Self & Others

This course equips learners with the key pursuits of Six Seconds' Emotional Intelligence (EQ) model. The pursuits are translated into eight specific and achievable competencies that are applied to increase learners' self-awareness of emotions and strengthen their relationships with others.

CLASS DATE(S):

20 Aug 2023 (Sun)

18 Nov 2023 (Sat)

DURATION:

1 day

MODALITY:

FACE 2 FACE

Building Relationships - House Visit Engagement Skills

This course equips learners with the ability to engage and build trust with residents. It focuses on equipping learners with the skills to build and strengthen relationships with residents in the context of house visits.

(This course includes a segment on e-learning for participants to access after the course to reinforce their learning. More details will be provided during the course.)

CLASS DATE(S):

20 Aug 2023 (AM) (Sun)

7 Oct 2023 (AM) (Sat)

DURATION:

0.5 day

MODALITY:

BLENDED

Engagement Tools for Community Bridging

This course equips learners with the 'know-how' of incorporating elements of purposeful fun to achieve the desired outcomes of community initiatives using interactive engagement tools.

CLASS DATE(S):

26 Aug 2023 (Sat)

9 Dec 2023 (Sat)

DURATION:

1 day

MODALITY:

FACE 2 FACE

Using Storytelling to Influence Others   New

Everyone has a story to share, what's yours? Stories are powerful communication tools. Armed with the right narrative and delivery, storytellers can have the ability to use emotions to mobilise action. In this course, learners will uncover how to convert their stories into powerful tools for action.

CLASS DATE(S):

26 Aug 2023 (Sat)

16 Dec 2023 (Sat)

DURATION:

1 day

MODALITY:

FACE 2 FACE

Essentials for Communicating Public Policies (1)

This course provides learners with essential skills for helping residents understand public policies more effectively. Learners will acquire basic knowledge and resources, and learn methods to communicate these policies to different profiles of residents.

CLASS DATE(S):

27 Aug 2023 (Sun)

DURATION:

1 day

MODALITY:

FACE 2 FACE

Secrets of Body Language   New

This course enables learners to discover and accurately determine what others are truly feeling behind the facade of sweet words and beautiful smiles. Learners will find out how they can utilise body language to build rapport with others through various Neuro-Linguistic Programming techniques.

CLASS DATE(S):

10 Sep 2023 (Sun)

25 Nov 2023 (Sat)

DURATION:

1 day

MODALITY:

FACE 2 FACE

Effective Self-Management

This course equips learners with the necessary knowledge and skills to better manage multiple priorities through efficient use of time. They will learn time management techniques which will increase their personal effectiveness as a grassroots leader. Learners will also have the opportunity to practise setting "SMART" goals and making decisions through creative thinking approach so that they can better evaluate options, decide on best course of action, and manage their time and priorities effectively.

CLASS DATE(S):	DURATION:	MODALITY:
16 Sep 2023 (Sat)	1 day	FACE 2 FACE
10 Dec 2023 (Sun)		

Practical Mandarin (Level 2)

This course equips learners with essential Chinese vocabulary and conversational phrases in Mandarin to communicate and outreach better to residents.

[Pre-requisite: Practical Mandarin (Level 1)]

CLASS DATE(S):	DURATION:	MODALITY:
4 & 5 Nov 2023 (Sat & Sun)	2 x 1 days	FACE 2 FACE

Practical Malay (Level 2)

This course equips learners with knowledge in asking and answering questions using proper Malay diction, phrases, and expressions to communicate and outreach better to residents.

[Pre-requisite: Practical Malay (Level 1)]

CLASS DATE(S):	DURATION:	MODALITY:
18 & 19 Nov 2023 (Sat & Sun)	2 x 1 days	FACE 2 FACE

Courses for Office Bearers

Introduction to Grassroots Financial Accounting System (G-FAST) for Office Bearers

Grassroots Financial Accounting SysTem (G-FAST) is the new improved online accounting system replacing the PA Web-Based Accounting Template (PAT) used by 2,000 Grassroots Organisations (GROs) to prepare and submit their monthly accounts. G-FAST supports e-approvals and e-payments with in-built system controls designed to increase work efficiency, improve user experience and enhance compliance.

This course equips learners with the knowledge on how to 1) Create transactions such as Receipts, Transfers, Journals and Payments with Electronic Funds Transfer Mode; 2) Use reports to check the transactions; and 3) Perform bank reconciliation. Learners who are Approvers will learn how to approve payments and what to look out for before approving.

CLASS DATE(S):	DURATION:	MODALITY:
16 Jul 2023 (AM) (Sun)	2 hours	VIRTUAL

Leading Change in a VUCA World

In a VUCA (Volatile, Uncertain, Complex and Ambiguous) world marked by rapid, unpredictable change, how do we grapple with uncertainty and navigate changes in our community? This course equips learners with the framework to lead and sustain change in the community. They will learn to examine the various stakeholders involved in the change process and how to communicate the need for change.

CLASS DATE(S):	DURATION:	MODALITY:
23 Jul 2023 (Sun)	1 day	FACE 2 FACE
2 Sep 2023 (Sat)		
10 Dec 2023 (Sun)		

Leadership in Practice

This interactive course of exemplary leadership is developed by James M. Kouzes and Barry Z. Posner. Learners will discuss these practices in relation to community context with the aim to enhance the leadership potential of grassroots leaders and sharpen their abilities to lead their grassroots teams.

CLASS DATE(S):	DURATION:	MODALITY:
29 Jul 2023 (Sat)	**1 day**	FACE 2 FACE
29 Oct 2023 (Sun)		

Office Bearer Induction for Treasurers/Assistant Treasurers/Auditors

This course equips learners with knowledge of PA's key financial principles and procedures to manage grassroots organisations' accounts effectively. It also reinforces the importance of continuous learning and sharing among grassroots leaders to uphold principles of accountability ethics in grassroots finance.

CLASS DATE(S):	DURATION:	MODALITY:
30 Jul 2023 (Sun)	**1 day**	FACE 2 FACE
1 Oct 2023 (Sun)		

Office Bearer Induction for Chairmen/Vice-Chairmen

This course equips learners with the knowledge and awareness to lead their grassroots organisations (GROs) to achieve PA's vision and mission. Learners will also experience collective learning through sharing of good practices and useful tips on addressing common issues faced while leading their GROs.

CLASS DATE(S):	DURATION:	MODALITY:
3 Sep 2023 (Sun)	**1 day**	FACE 2 FACE
4 Nov 2023 (Sat)		

Office Bearer Induction for Secretaries/Assistant Secretaries

This course equips learners with the skills to perform their role as Secretary or Assistant Secretary in the grassroots committees.

CLASS DATE(S):	DURATION:	MODALITY:
9 Sep 2023 (AM) (Sat)	**0.5 day**	VIRTUAL
16 Dec 2023 (AM) (Sat)		

Team Conflict Management

This course enables learners to discover roles involved in a team, factors affecting team success and stages of group development. Learners will examine why team conflict occurs and strategies to manage them. They will have the opportunity to apply these strategies through discussions and role play based on case scenarios.

CLASS DATE(S):	DURATION:	MODALITY:
30 Sep 2023 (Sat)	**1 day**	FACE 2 FACE

The Power of Networking

This course focuses on the importance of networking in building and bridging communities. It equips learners with skills to connect with people successfully and confidently to grow their networks.

CLASS DATE(S):	DURATION:	MODALITY:
4 Nov 2023 (Sat)	**1 day**	FACE 2 FACE

Come onboard our training! Register Now!

Follow the steps below to register for the course(s), and you'll be on your way to kickstarting your learning journey with us.

For self-registration of courses via Grassroots Connect, please log on to www.grassrootsconnect.pa.gov.sg

Step 1:
Log in to the website using your SingPass account.

Step 2:
Once you have successfully logged in, click on the 'Training@NACLI' tab at the top navigation bar.

Step 3:
At the 'Register for Courses' page, enter the Course Title ONLY and click the 'Search' button.

Step 4:
Click on the 'Register' button next to your preferred class.

Step 5:
Scroll down to check the details of the class and click on the 'Register' button.

Step 6:
Click 'Yes' to confirm your registration.

Limited slots available

Courses Offered as Constituency-Based Training

NACLI offers constituency-based training that is customised and contextualised to meet different learning needs and local considerations. Now you can learn with NACLI at a location near you such as your Community Clubs (CCs).

For All Grassroots Leaders

- Building Relationships - House Visit Engagement Skills
- Design Thinking and Residents' Journey Mapping
- Develop a Performing Team (Level 1)
- Develop a Performing Team (Level 2)
- Engaging Residents Phygitally
- Essentials for Communicating Public Policies (1)
- Facilitation Skills
- Grassroots Financial Management
- Handling Negative Feedback for Best Outcomes **New**
- Induction for PA New Grassroots Leaders
- Let's Talk About It: CommU&Icating Better
- Partners in Harmony (1) **New**
- Social Media Engagement - "Engaging Residents through Social Media" **New**

For Office Bearers

- Coaching in Action
- Essentials for Communicating Public Policies (2)
- Leadership in Practice
- Leading Change in a VUCA World
- Office Bearer Induction for Chairmen/Vice-Chairmen
- Office Bearer Induction for RC/NC/RN Chairmen/Vice-Chairmen
- Office Bearer Induction for Secretaries/Assistant Secretaries
- Office Bearer Induction for Treasurers/Assistant Treasurers/Auditors
- Team Conflict Management

Contact NACLI via your Constituency Director / Deputy Constituency Director to register your interest for a constituency-based training for your constituency. We look forward to engaging your team's training needs!